

MHHS Migration and Cutover Advisory Group (MCAG) Headline Report

Issue date: 28/10/24

Meeting number	MCAG 008	Venue	Virtual – MS Teams
Date and time	26 November 2024 1400-1600	Classification	Public

Actions

Area	Action Ref	Action	Owner	Due Date	Update
Service Design Update	MCAG08-01	Helix to hold a workshop to discuss and support incidents which could require multiple service desks.	Helix	28/01/2025	NEW
MWG Update	MCAG08-02	Programme to hold a bilateral with the Large Supplier Rep to discuss the potential risk related to how the Supplier Charges Framework might impact Supplier Migration activities and report back to MCAG.	Programme (Warren Fulton)	28/01/2025	NEW

Decisions

Area	Decision Ref	Description	Rationale
Headline and Actions	MCAG-DEC17	The Headline Report from the previous meeting was approved.	The Headline Report was approved without objections from PPs.

Key Discussion Items

Area	Discussion
Headline and Actions	Headline report has been approved with no objections from PPs (MCAG DEC17).
Service Design Update	<p>The Helix Representative provided an update on SIT Operating Manual. Helix advised that an early version of the Manual to support sign off of test cases has been released and outlined the schedule for the release of the Operating Manual. More detail can be found in the meeting slides.</p> <p>The RECCo Rep noted that this version was called the SIT Operating Manual as it was published to support SIT but asked whether future drafts would cover the full operations. Helix confirmed that the 3rd version of the release would be called the Operations Manual and would cover full operations, and is planned for issuance on 08 January 2025.</p> <p>The Chair asked Helix for a characterisation of the consultation responses. Helix advised they have reviewed 98 of 256 and of those 57 were clarifications, 37 were edits such as typos, and 3 were queries, with no significant concerns raised.</p> <p>The RECCo Rep raised concerns regarding incidents that could require input from multiple service desks and asked when the previously agreed workshop was expected. Helix confirmed this workshop will be taking place and they are planning it is a high priority. (ACTION MCAG08-01)</p>
MWG Update	<p>Programme provided an update on MWG where the following topics were discussed:</p> <ul style="list-style-type: none"> • The revised roadmap out to M11 • The proposed content for Consultation 2 & 3, Consultation 2 is targeting release before the Christmas break • The Supplier Schedule submission – The framework has been developed and validated <p>Programme confirmed that there is enough capacity from a Migration perspective, if PPs wanted to move to an earlier Qualification Wave.</p> <p>The Elexon Rep asked whether the Migration Team was involved in the process for PPs to move Qualification Wave. The Programme confirmed the Migration and Qualification team were closely aligned.</p> <p>The Programme noted that a successful Migration Phase is dependant on all Stakeholders fulfilling their responsibilities, rather than just suppliers.</p> <p>The Large Supplier Rep raised concerns about the Supplier Charges Framework and how it might impact Suppliers' Migration activities, advising it could become a risk if arrangements remain the same. Programme acknowledged the concerns and an action was taken for the Large Supplier and MHHS Client Delivery Advisor to have a bilateral to discuss the concern and report back to MCAG (ACTION MCAG08-02).</p> <p>The Large Supplier Rep also asked for an update on the On Hold CR005 '<i>Validation of Service Provider CoS Appointments</i>'. Programme advised discussion are ongoing with the Design team and St Clements and an update will be provided at the next MWG on 12 December 2024. Programme advised that the current position is that there must be a material impact on Migration for this to be reopened.</p>

<p>DCWG Update</p>	<p>Programme provided an update from DCWG. DCWG has been addressing queries from suppliers about expectations around exception resolution activities. Programme shared a communication to clarify expectations and provided a template for suppliers to report their progress. Additionally, an FAQ document was shared to address common questions.</p> <p>The Programme is going to utilise EES data to feed into discussions about further data cleansing activities that may be required, PPs have also been asked for feedback on any additional data cleansing requirements. Following a question from the Chair, the Transition Lead confirmed that the key reason for the feedback request was due to the number of exceptions that were identified in the population activities which took place in August and September 2024.</p> <p>Programme advised there will be greater clarity over the need for further activities in December but noted that If there are further activities needed, they will be brought to MCAG for approval before changes are made to the Data Cleanse Plan. Chair advised caution around solving longstanding issues that don't affect the MHHS Programme are thus outside its scope.</p>
<p>TORWG Updates</p>	<p>Programme provided an update on TORWG activities. The consultation on the Early Life Support Model has been delayed following CR055 to enable further alignment with the ongoing Service Design work by Helix.</p> <p>In the December TORWG, a roadmap for development of the Early Life Support model will be presented along with a broader update on Transition Governance Framework and Transition-related artefacts.</p> <p>The Programme added that taking a framework approach for Migration has been effective in compartmentalising various elements and integrating them together. They plan to propose a Transition Governance framework that includes all components of transition and shows dependencies with the Migration framework. This approach aims to improve efficiency and help the industry understand how everything relates to each other.</p>
<p>Programme Milestones Related to MCAG</p>	<p>Programme opened the floor to questions regarding the Programme Milestones.</p>
<p>Top Programme Risks Related to MCAG</p>	<p>The Programme opened the floor to questions regarding Programme Risks.</p>
<p>Summary and Next Steps</p>	<p>The Programme provided a summary of actions and possible next steps, no comments or questions were raised.</p> <p>Programme advised that an e-TORWG will take place on 18 December 2024 to discuss the Service Design Manual.</p>

Date of next MCAG: 28 January 2025

Attendees

Chair

MHHS IM Members

Justin Andrews Chair

Philip McCann PMO Governance Lead

Matthew Breen Transition Lead

Warren Fulton MHHS Client Delivery Advisor

Industry Representatives

Gareth Evans I&C Supplier Representative

Michael Ceney Elexon Representative (as BSC/BSCCo Manager)

Joanne Glynne (on behalf of Alexander Ashbrook) DCC Representative

David Yeoman DNO Representative

Graham Wood Large Supplier Representative

Jonny Moore RECCo Representative

Morven Hunter iDNO Representative

Simon Harrison Supplier Agent Representative (Independent)

Other Members

Chris Wood Elexon (as DIP Manager)

Fahreen Japp Ofgem

Ian Giles Elexon (as Helix for Service Design item)

Liam Evans IPA

Mark Scott Elexon (as Helix for Service Design item)

Apologies

Andrew Dudkowsky National Grid ESO Representative

Sean Doughty Elexon Representative (as central systems provider)